

## SECTION 1: STUDENT DETAILS

First name:	Surname/Last Name:
Date of birth:	
Have you ever studied at RMIT?: YES <input type="checkbox"/> NO <input type="checkbox"/>	
If yes, please provide RMIT Student ID number:	

### IMPORTANT INFORMATION

This form is for international students applying to undertake an internship or a placement at RMIT, as agreed with the RMIT hosting academic area and their home institutions.

- All student internships at RMIT must have an *Internship/Placement Agreement* (see page 2 overleaf) agreed upon between the student and the RMIT Internship Coordinator/Supervisor.
- Students must meet all eligibility criteria for an Australian visa for the duration of their internship.
- The duration of the internship cannot exceed more than 1 year (52 weeks).
- Students must be 18 years of age or over at time of application.
- Students must meet minimum [RMIT's English language requirements](#) to be able to study in Australia.
- Once completed and approved, this form must be submitted via RMIT's online application portal ([Mobi](#)).

## SECTION 2: HOME INSTITUTION APPROVAL

Home Institution:	City and Country:
Academic Department:	

**Home Institution Authorisation (To be completed by an academic program coordinator. Alternatively, please attach a letter from the home institution supporting this activity).**

I support this student's application to complete an internship at RMIT.

Name:	Position:
Phone Number:	Email:
Signature:	Date (dd/mm/yyyy):
<input type="checkbox"/> I confirm that the internship/placement that the applicant will undertake at RMIT will meet the course requirements of their current home institution degree and is related to their field of study.	

### SECTION 3: INTERNSHIP/PLACEMENT DETAILS & RMIT APPROVAL

To be written in collaboration between student and RMIT Placement Coordinator/Supervisor.

<b>Internship Activity</b>	
<b>Description</b>	
<b>Learning Outcomes</b>	
<b>Learning Activities and Schedule</b>	
<b>Recommended Learning Resources</b>	
<b>Assessment Tasks</b>	
<p><b>Note:</b> Results will be available at the end of the internship. The only results available are PX (Pass) or NN (Fail)</p>	

Campus (please select): City <input type="checkbox"/> Brunswick <input type="checkbox"/> Bundoora <input type="checkbox"/>	
Start date of internship/placement (required) (dd/mm/yyyy):	End date of internship/placement (required) (dd/mm/yyyy):
Duration (please select): Less than 12 weeks? <input type="checkbox"/> More than 12 weeks and no more than 52 weeks? <input type="checkbox"/>	

*RMIT Non-award Internship/Placement Agreement and Approval  
(for inbound international students to RMIT Melbourne, Australia only)*

<b>RMIT Placement Coordinator/Supervisor</b>	Name:
Email:	Phone number:
Signature:	Date (dd/mm/yyyy):
<input type="checkbox"/> I understand and agree that the applicant will not be paying tuition fees for this program and the applicant cannot undertake this program for more than 1 year (52 weeks) and the credit points enrolled into will be based on the duration of internship/placement.	

Note: RMIT Placement Coordinator/Supervisor to seek approval from College Executive Dean.

<b>RMIT College Executive Dean</b>	Name:
Signature:	Date (dd/mm/yyyy):
<input type="checkbox"/> I understand and agree that the applicant will not be paying tuition fees for this program and the applicant cannot undertake this program for more than 1 year (52 weeks) and the credit points enrolled into will be based on the duration of internship/placement.	

<b>Student</b>	Name:
Signature:	Date (dd/mm/yyyy):
<input type="checkbox"/> I understand that there may be non-tuition fees – These are separate from the tuition fees and <b>are payable to RMIT Melbourne</b> . More information about non-tuition fees is available online: <a href="https://www.rmit.edu.au/study-with-us/international-students/apply-to-rmit-international-students/fees-and-scholarships/tuition-fees">https://www.rmit.edu.au/study-with-us/international-students/apply-to-rmit-international-students/fees-and-scholarships/tuition-fees</a> .	
<input type="checkbox"/> I understand that the maximum duration I can undertake for this program is 1 year (52 weeks) and the credit points enrolled into will be based on the duration of internship/placement.	
<input type="checkbox"/> I understand that it is my responsibility to arrange for the appropriate visa for this internship/placement at RMIT.	

<b>ARG and Global Experience/HDR Office use only</b> <b>Quick admit and enrolment details TABLE OF REFERENCE</b> <i>Approved student interns will be enrolled into the non-award RMIT program and courses as per below</i>									
Academic Year	20__				Dates of internship				
Career	NONA				Duration (in weeks)				Liab code 00
Program code	NA003: RMIT Internships (Inbound)				Course enrolment load NOTE: enrolment in inbound internship courses will be based on duration of internship	3 weeks or less	12 CP	Fund source	BQ
						3 – 6 weeks	24 CP		
						6 – 12 weeks	36 CP		
						12 – 52 weeks	48 CP		
Plan code	NA003: RMIT Internships (Inbound)				Course enrolment career NOTE: should be based on student's home program level	UGRD <input type="checkbox"/>	PGRD <input type="checkbox"/>	RSCH <input type="checkbox"/>	Admit type INO
Campus	City <input type="checkbox"/>	Brunswick <input type="checkbox"/>	Bundoora <input type="checkbox"/>	Point Cook <input type="checkbox"/>	RMIT College	BUS <input type="checkbox"/>	DSC <input type="checkbox"/>	SEH <input type="checkbox"/>	Basis of admission 29